**Hall Rental**: $100/hour **OR** $250 for greater than 2 hours **Rental Time**: 8:00a.m. – 12:00a.m.

**Deposit**: $100.00 **Maximum Occupancy**: 100 people

**DEPOSIT IS REQUIRED TO HOLD RENTAL DATE**

**DEPOSIT WILL BE RETURNED IF THE HALL IS RETURNED IN THE SAME CONDITION**

**TERMS AND RULES FOR ALL HALL RENTALS:**

1. Hall, kitchen and restrooms *must* be cleaned.
2. *No* decorations may be taped to walls, ceilings, ceiling tracks or doors. Tack-tape may be used.
3. *No* glitter products may be used in the hall.
4. *No* water fountains or coolers may be placed on the carpet.
5. All garbage *must* be removed and placed in the dumpster located outside of the building.
6. Candles *must not* have direct contact with tabletops.
7. No parking in front of ANY truck bay door.
8. Sinks, coffee pots, freezer, refrigerator, and counters may be used by the renter. No other items (deep fryers, roasters, utensils, stove, etc.) may be used, unless requested and approved by a hall rental representative. Use of these items may require an additional rental fee.

 **Roasters**: $5.00 **Stove**: $20.00

1. No one is permitted in the truck garage, offices, or fireman’s lounge *at any time* without a member or representative present.
2. Do not block emergency exits.
3. Renters must be at least 18 years of age.
4. The hall *must* be cleaned, carpet swept, trash removed and building vacated by 12:00a.m.

**THIS BUILDING IS A NO SMOKING, TOBACCO FREE FACILITY. SMOKING IS ONLY PERMITTED OUTSIDE OF THE BUILDING IN A DESIGNATED AREA. SMOKE/FOG MACHINES ARE PROHIBITED. THERE IS ALSO *NO ALCOHOL* PERMITTED IN THE BUILDING OR ON FIRE DEPARTMENT PROPERTY.**

**DAMAGES:**

**RENTERS WILL BE HELD RESPONSIBLE FOR ANY DAMAGES AS THE RESULT OF NEGLIGENCE OF THE RENTER AND/OR THE RENTER’S GUESTS. ANY DAMAGES TO THE WALLS, FLOORS, CEILINGS, DOORS OR ANY OTHER PROPERTY OF THE UNIONVILLE VFC WILL BE THE RESPONSIBILITY OF THE RENTER. DAMAGES MUST BE PAID WITHIN 30 DAYS OF THE RENTAL. FAILURE TO PAY DAMAGES WILL RESULT IN PROSECUTION.**

**THERE WILL BE A FEE FOR ALL RETURNED CHECKS.**

**A UNIONVILLE REPRESENTATIVE MAY BE ON STAFF DURING THE TIME OF THE RENTAL. HE/SHE HAS THE RIGHT TO INSPECT THE BUILDING AND TO STOP THE FUNCTION, IF DEEMED NECESSARY AT ANY TIME.**

**UNIONVILLE VFC RESERVES THE RIGHT TO CANCEL ANY RENTAL DUE TO ANY UNFORESEEN CIRCUMSTANCES.**

I have read and agree to the stated rules and regulations of this contract.

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 Renter’s Signature Date

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 Unionville VFC Representative Date

Deposit Returned? YES NO